



May 28, 2013

Helen Atkinson
Executive Director
Independence School Local 1
1250 W. 36th Street
Baltimore, MD 21211

Dear Ms. Atkinson:

The Chesapeake Bay Trust would like to thank you for your proposal. The Trust received a high level of requests, over \$600,000 in requests for \$250,000 available in this round of the Watershed Assistance Grant Program. I am pleased to report approval of a grant in the amount of \$8,110 for 100% designs of a rain garden in front of the Independence School.

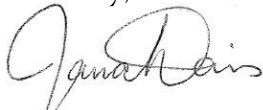
This program is a partnership of the Trust, the U.S. Environmental Protection Agency (EPA), and the Maryland Department of Natural Resources. The EPA funding comes through the Chesapeake Bay Implementation Grant program (CFDA# 66.466). For purposes of accounting, you may consider your award composed of 100% (\$8,110) federal funding. Neither the non-federal nor the federal component of the award, if any, may be used to match funds from other federal programs.

Please be aware that any grantee receiving federal funds is required to comply with federal requirements governing the use of those funds, including provisions of OMB Circulars A-102, A-110, and A-133. Also, if your total Federal annual expenditures exceed \$500,000, you are required to obtain an A-133 Single Audit and to furnish the Trust with the Single Audit financial statement for each year covered by the award. Federal compliance also includes the submittal of an accounting of personnel costs, such as copies of timesheets (if applicable); invoices; and receipts to the Trust with the final report.

Please respond to this letter within sixty days of its receipt or the grant may be closed, unless applicant is required to address contingencies.

If you should have any questions regarding our decision, please feel free to contact the program officer, Hieu Truong at 410-974-2941, ext. 112. The Chesapeake Bay Trust greatly appreciates the time you invested in proposal development and looks forward to working with you in the future.

Sincerely,



Jana Davis, Ph.D.
Executive Director

Grant #:11894
Project Leader: Kelly Caswell



Grant Agreement between the Chesapeake Bay Trust and the Independence School Local 1

May 28, 2013

The total amount of the grant award for grant number 11894 is \$8,110. Delivery of this grant is made subject to receipt by the Chesapeake Bay Trust (Trust) of a signed copy of this agreement, which confirms that:

- 1) The grant award is in the amount of \$8,110 for 100% designs of a rain garden in front of the Independence School. By accepting this award, grantee agrees that said monies will be used to accomplish deliverables and budgeted items in your grant application received on 3/21/2013 and approved in this grant agreement.
- 2) Significant changes to project scope must be approved by the Trust in advance of the change. Please visit www.cbtrust.org/forms to download the Grant Revision Request Form. Significant changes include, but are not limited to:
 - a. Changes in key personnel or key project partners
 - b. Changes in budget that result in a greater than 10% shift in funds across budget categories (e.g., supplies, personnel, contractual)
 - c. Changes in budget that result in addition of a new line item
 - d. Changes in project deliverables as proposed in your original application

Your final report will include a budget section and a deliverables section that should match your proposed budget and deliverables.

- 3) A **final report** on this project, including a complete accounting of expenditures and complete programmatic documentation as specified in report form instructions, must be furnished to the Chesapeake Bay Trust by on this project, including a complete accounting of all expenditures and complete programmatic documentation, as specified in report form instructions, must be furnished to the Chesapeake Bay Trust by **10/1/2013**.
- 4) Final and Status reports can be submitted by logging into the Chesapeake Bay Trust Online Grant System account accessed through the link https://www.GrantRequest.com/SID_1520 and the username and password used when you applied. Final and status report extension requests must be made via email to the appropriate program staff at the Trust prior to the report due date and, depending on circumstances, may or may not be granted. In cases where the grantee fails to submit a status report or final report by the due date, the Trust reserves the right to terminate the grant agreement and require a refund of funds already transferred to the grantee. By signing this grant agreement, the grantee agrees to comply with the status report date, if applicable, and the final report date listed above and agrees to return funds if a complete report is not submitted by the deadline. Failure to submit report(s) by the deadline will affect eligibility for future awards.
- 5) All materials purchased with this grant will be the property of Independence School Local 1.
- 6) **All public communications and promotion including press releases, print publications, signage, online messaging, etc. must acknowledge all program funding partners, including the EPA Chesapeake Bay Program Office, Maryland Department of Natural Resources, and the Chesapeake Bay Trust, and include the Trust's license plate logo.** The Chesapeake Bay Trust license plate logo file is available online at www.cbtrust.org/logos. The following statement will be issued on all work products disseminated: "This brochure/publication was funded (in part) through a grant from the EPA Chesapeake Bay Program Office."

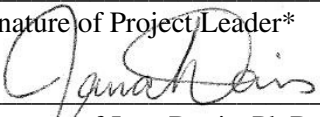
Executive Officer Initials

Project Leader Initials

- 7) The grantee will hold the Chesapeake Bay Trust harmless and indemnify from any claims or litigation arising out of the grantee's performance of the project and from and against such portion of any liability for injury or damage to person or property caused by the grantee's performance of the project.

The undersigned who is (are) fully authorized in the premises of the Independence School Local 1 accepts, subject to the terms and conditions in the above grant agreement, the proposed grant of \$8,110.

Please return signed copies of the full award letter, with each page initialed and full signatures on the last page, by either (a) uploading a scanned copy to your Chesapeake Bay Trust Online Grant System account accessed through the link https://www.GrantRequest.com/SID_1520 and the username and password used when you applied or (b) sending via U.S. mail. If you return by mail, please keep a copy for your records.

_____ Signature of Executive Officer*	_____ Title	_____ Date
_____ Signature of Project Leader*	_____ Title	_____ Date
 Signature of Jana Davis, Ph.D.	Executive Director _____ Title	5/23/2013 _____ Date

Grant #: 11894 Grant Program: Watershed Assistance

HELP THE TRUST TELL YOUR STORY

Congratulations on your recent grant approval! The Chesapeake Bay Trust is very excited to see your project come to life and would like to help publicize your great work. Now that you have your approval letter and your efforts can get underway, please help us learn more about your upcoming grant activity in three short ways:

**** EVENT DATE and TIME ****

**** PHOTO COLLECTION ****

**** BLOG WRITING ****

EVENTS: The Trust hosts an online calendar to help our grantees promote their upcoming events and volunteer needs. In order to know when projects take place, we encourage grantees to post events through the Trust's website: www.calendar.cbtrust.org. When applicable (and timing permits) Trust staff will try to attend particular events and we encourage you to keep in contact with staff on opportunities to volunteer, take pictures and promote activities to the local media.

(**Note:** We realize that certain projects do not have events associated with them but for those that do, please include them on the calendar. If your project is not open to the public, but it is appropriate for Trust staff to attend when available, please email Kristin Foringer at kforinger@cbtrust.org.)

PHOTOS: There is no better way to share your story than through pictures! We urge you to take photos during any grant event, and especially before and after photos of hands-on restoration projects. The Trust will publicize these through numerous formats and we encourage you to email them anytime to kforinger@cbtrust.org. If you want to see examples of previous Trust grant work, visit our Flickr page: (<http://www.flickr.com/photos/cbtrust/>)

BLOGS: Every grantee is invited to write a short blog on their Trust-funded grant project. The purpose of this post is to not only showcase great grant work, but also to help raise awareness about your organization or school and how your efforts are impacting the Chesapeake Bay. Not sure what to write about? Check out the Trust's online blog at www.cbtrust.org/blog for ideas.

Blog Criteria:

1. Between 3-4 paragraphs in length
2. Describe the nature of your grant project
3. Highlight the project before, during or after and its overall impact
4. Include pictures (when applicable) and a personal connection (when possible)

QUESTIONS?

**CONTACT KRISTIN FORINGER, [KFORINGER@CBTRUST.ORG](mailto:kforinger@cbtrust.org), 410-974-2941, EXT. 113.
CONGRATULATIONS AND WE LOOK FORWARD TO A GREAT PROJECT!**